

**Employment Opportunity**  
**Chik-Wauk Nature Center Program Director 2024**

Do you enjoy sharing your knowledge and experiences of natural science with individuals of all ages?

The Gunflint Trail Historical Society is seeking an energetic individual to join the staff at Chik-Wauk Museum and Nature Center as the Nature Center Program Director.

The position is five days a week and is compensated on an hourly basis. Wage is based on a 40-hour work week during the season (Memorial weekend through Labor Day including weekends).

Pay range: \$15.00-\$19.00 per hour depending on education and experience.

Housing provided; a comfortable 3-bedroom private furnished home with shared kitchen facilities, Wi-Fi, laundry, patio deck area, utilities, access to nearby BWCAW entry points.

**Responsibilities**

- Utilizing existing Nature Center activity curriculum, interact with Nature Center visitors initiating both indoor and outdoor activities.
- Develop and implement naturalist programs and educational activities for all ages.
- Training and oversight of Nature Center volunteers
- Provide information to visitors.
- Daily cleaning of the Nature Center interior, including floors and surfaces
- Assist with special events.
- Plan and schedule public programming
- Work with the Campus Director to promote and market naturalist activities.
- Experienced with a variety of social media.
- Perform other duties as assigned.

This position requires flexibility, self-direction, creative thinking, and an enjoyment of working with the general public.

**A successful candidate**

- Be a regular, independent, and organized employee.
- Outgoing and energetic personality
- Possesses knowledge and experience in natural sciences and environmental education.
- Have strong interpersonal and communication skills.
- Be a team member with staff and volunteers.

Applicants with familiarity of the Gunflint Trail history and an appreciation and knowledge of north woods biology and ecology will be given priority in the selection process.

The Gunflint Trail Historical Society is a 501 © 3 non-profit organization. Chik-Wauk Museum and Nature Center is a partnership of the [Gunflint Trail Historical Society](#) and [Superior National Forest, Gunflint Ranger District](#).

A background check is required.

Chik-Wauk Museum and Nature Center is located adjacent to the Boundary Waters Canoe Area Wilderness at the end of the Gunflint Trail (County Road 12). The nearest city is Grand Marais, Minnesota, 55 miles away.

**Download an application and full job description:** [www.gunflinthistory.org](http://www.gunflinthistory.org) .

**For more information:** Contact the Gunflint Trail Historical Society at [info@gunflinthistory.org](mailto:info@gunflinthistory.org) or Mark Hennessy at [mark.s.hennessy1@gmail.com](mailto:mark.s.hennessy1@gmail.com)

**Application deadline: December 30, 2023**

**Completed applications can be sent to:** [info@gunflinthistory.org](mailto:info@gunflinthistory.org)



THE GUNFLINT TRAIL  
*Historical Society*



## Chik-Wauk Nature Center Program Director Application

APPLICANT INFORMATION		
Last Name	First	M.I.
Street Address		Apartment/Unit #
City	State	ZIP
Phone	E-mail Address	
Are you a citizen of the United States?    YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.?    YES <input type="checkbox"/> NO <input type="checkbox"/>		

EDUCATION				
High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Email
Address	
Full Name	Relationship
Company	Email
Address	
Full Name	Relationship
Company	Email
Address	

**PREVIOUS EMPLOYMENT  
(IF APPROPRIATE, INCLUDE MILITARY SERVICE ASSIGNMENTS OR VOLUNTEER ACTIVITIES)  
PLEASE LIMIT YOUR EMPLOYMENT HISTORY TO THE PREVIOUS FIVE TO SEVEN YEARS**

Company		Email	
Address		Supervisor	
Job Title			
Responsibilities			
From	To	Reason for Leaving	Salary/Hourly Wage
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Email	
Address		Supervisor	
Job Title			
Responsibility			
From	To	Reason for Leaving	Salary/Hourly Wage
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Email	
Address		Supervisor	
Job Title			
Responsibilities			
From	To	Reason for Leaving	Salary/Hourly Wage
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

*Please add pages or submit resume if employment listed above does not provide complete 5-7 years employment history*

**RELEVANT SKILLS AND INTERESTS**

What attracts you to this position? You may attach an overview page to expand on the answer.

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Summarize skills and/or qualifications that you'd bring to this position: You may attach a short form CV to the application.

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Desired pay rate for this position:

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

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Signature Date

Applications should be submitted by email to: [info@gunflinthistory.org](mailto:info@gunflinthistory.org) **no later than December 30, 2023.**